

Texas Welding and Industrial Services LLC

https://www.twaisllc.com

Drug & Alcohol Policy

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1. Purpose & Brief

This policy aims to ensure a safe, healthy, and productive work environment by addressing the use and misuse of drugs and alcohol within Texas Welding and Industrial Services LLC.

2. <u>Scope</u>

This policy applies to all employees, contractors, and visitors of Texas Welding and Industrial Services LLC.

3. Prohibited behaviors

Consumption of alcohol during work hours, including lunch breaks.

Use or possession of illegal drugs on company premises.

Reporting to work under the influence of drugs or alcohol.

4. Support and rehabilitation

Employees struggling with substance misuse are encouraged to seek help. Texas Welding and Industrial Services LLC offers counseling and support programs to assist in recovery.

5. <u>Consequences of violation</u>

Violations of this policy, such as possession of illegal drugs, will result in disciplinary actions, up to and including termination.

6. <u>Reporting</u>

Employees are encouraged to report any suspected violations to their supervisors or the HR department.

7. <u>Review</u>

This policy will be reviewed annually to ensure its continued relevance and effectiveness.

Signature:

_____ Date: _____

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